

THE CONSTITUTION OF THE TENNESSEE MATHEMATICAL
ASSOCIATION OF TWO-YEAR COLLEGES
MAY 8, 1981

Article 1 – Name

The name of the Association is the Tennessee Mathematical Association of Two-Year Colleges.

Article 2 – Purpose

The Tennessee Mathematical Association of Two-Year Colleges is a non-profit, education association. The purpose is

- a. to encourage the development of effective mathematics programs;
- b. to afford a state forum for interchange of ideas;
- c. to further develop and improve the mathematics education and the mathematics-related experiences of students in two-year colleges;
- d. to promote the professional welfare and development of its members.

Article 3 – Membership

Any person interested in two-year college mathematics education is eligible for regular membership.

Article 4 – Dues

Dues are paid by all members at the designated rates set by the annual Assembly.

Article 5 – Officers

The officers of the Association are President, President-Elect, Secretary, Treasurer, East Tennessee Regional Vice-President, Middle Tennessee Regional Vice-President, West Tennessee Regional Vice-President, and Past President. Each serves for a term of two years. The President-Elect automatically succeeds the President at the end of the President's term. The affairs of the Association are conducted by the officers of the Association, called the Executive Board, subject to the authority of the membership. In the event that an officer other than the President leaves office before the expiration of the regular term, the Executive Board shall appoint a replacement for the remainder of the term. Should the President leave office before the expiration of the regular term, the President-Elect will complete the unfinished term in addition to his/her regular term. If there is no current President-Elect and the office of the President becomes vacant, then the Executive Board shall elect a president from the three regional vice-presidents.

Article 6 – Meetings

The Association shall hold an annual spring meeting, and a semi-annual business meeting will be held at that time. The Association shall hold the other semi-annual business meeting at the annual conference of the Tennessee Mathematics Teachers Association.

Article 7 – Elections

Officers are elected by regular members using the procedures outlined in the By-Laws. New officers start their term immediately following the business meeting of the annual convention after each election.

Article 8 – Committees

Committees are created as needed by the Executive Board to carry out the purpose of the Association. These committees are dissolved, when appropriate, by the Executive Board.

Article 9 – The rules contained in Robert’s Rules of Order, Revised, govern in all cases to which they are applicable and in which they are not inconsistent with this Constitution or By-Laws.

Article 10 – Amendment Procedure

Proposed amendments to this Constitution are initiated by a majority vote of the total annual Assembly. Ratification of a proposed amendment is conducted by a mail and/or email ballot of all members. A two-thirds vote of approval of the members responding by the deadline stated on the ballot is required for ratification. Ballots will be prepared, distributed, and tallied under the director of the Executive Board or its delegate(s).

Article 11 – Affiliation

The Association shall be affiliated with the American Mathematical Association of Two-Year Colleges and the Tennessee Mathematics Teachers Association.

Article 12 – Dissolution

The Association may be dissolved only after an amendment of this Constitution has been adopted that provides for the transfer of all unencumbered funds to an organization with similar purposes.

Article 13 – Adoption

This constitution shall be adopted when approved by the majority of the interested people attending the May 8, 1981, organizational meeting and when copies have been mailed by the temporary chairman to all two-year colleges in Tennessee.

BY-LAWS OF THE
TENNESSEE MATHEMATICAL ASSOCIATION
OF TWO-YEAR COLLEGES

Article 1 – Membership

Any person becomes a member upon filling out the membership form and paying dues for the current membership year. The membership year shall begin at the close of the spring semi-annual regular meeting. Only members of the Association may hold office, nominate candidates for office, or serve on official committees.

Article 2 – Duties of Officers

The President shall:

- a. preside at all meetings of the Association, serve as Chairman of the Executive Board and the Annual Assembly, and prepare the agenda for all Assembly and Board meetings.
- b. act as ex-officio member of all committees.
- c. perform all other duties that regularly pertain to the office.
- d. organize and coordinate the program of the semi-annual regular meeting and convention.
- e. appoint affiliate delegates to the national convention of AMATYC.
- f. take charge of publicity, public relations, membership.
- g. appoint one of the three regional vice-presidents to serve in his/her place in case of temporary absence.

The President-Elect shall:

serve as a non-voting member of the Executive Board.

The Secretary shall:

- a. be in charge of records of the Association. This includes maintaining the Association's Constitution and By-Laws.
- b. keep an up-to-date file and mailing list of members and potential members. Present an annual membership report.
- c. be responsible for the official correspondence between the Association and its members.
- d. keep accurate permanent records of meetings of the Association and the Executive Board.

The Treasurer shall:

- a. be in charge of the funds of the Association.
- b. be in charge of all receipts and disbursements of the Association and keep accurate records of the same.
- c. make a financial report at each regular business meeting.

The Regional Vice-President shall:

- a. be in charge of local arrangements when the annual meeting falls in his/her region.
- b. coordinate communication among members in his/her region.
- c. solicit members from his/her region.

Article 3 – Election Procedures

- a. The nominating committee shall consist of three members, one from each region, appointed by the President. The President shall designate one of these as Chairman. The nominating committee shall elect a slate of nominees with at least two candidates for each office. Anyone desiring nomination for an office shall notify any member of the nominating committee in writing by mail and present to the member a brief biographical sketch at least four months prior to the annual meeting. The nominating committee shall mail the slate of nominees and the biographical sketches to all members in good standing at least two months prior to the annual meeting. These ballots are to be returned to the nominating committee at least one month prior to the annual meeting. The Chairman of the nominating committee is responsible for the mail out and/or emailing and tabulation of the ballots. The Chairman of the nominating committee will report the election results to the President. Elections shall be by plurality of the ballots returned to the nominating committee by the specified date.

Article 4 – Amendment of the By-Laws

Amendments to the By-Laws may be proposed by a majority vote of the annual Assembly. The proposed changes become part of the By-Laws by the affirmative vote of a simple majority of members responding by mail and/or email ballot by the deadline stated on the ballot. Ballots will be prepared, distributed, and tallied by the Executive Board or its delegate(s).